

Merrill Area Public Schools

MAPS Mission Statement: *Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.*

Facilities Committee Meeting

Tuesday – January 7, 2020

3:30 PM

Central Office Board Room

(1111 N Sales Street, Merrill, Wisconsin)

Minutes

I. Call to Order and Roll Call –

Kevin Blake called the meeting to order at 3:32pm

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick,
Dr. John Sample and Linda Yingling

Others: Shawn Schulz

II. Approval of [December 4, 2019 Facilities Committee Minutes](#)

MOTION by Nubs Ashbeck to approve the December 4, 2019 Facilities Committee Minutes, second by Linda Yingling. Motion carried unanimously.

III. Meeting Frequency & Schedule

A. Sept, Nov, Jan, March, May

Dale Bergman provided the Committee with the rationale for adjusting the frequency of meetings and proposed to change the frequency to September, November, January, March and May versus monthly.

The committee is in agreement with this change and the next meeting will be held on March 4, 2020.

IV. Baseball Scoreboard Update

Dale Bergman provided the Committee with an update on the request for a baseball scoreboard at the High School Field. Including the history, the request for bids, receipt of quotes, and the option selected by the baseball coach and booster club.

Dale Bergman presented the selected quote from Daktronics. This is for informational purposes only. The booster club will need to determine if they are willing to make a donation to help offset the cost and in what dollar amount.

Shawn Schutz informed the committee of the frequency that the field is used by both the High School team and the City League teams, the amount of work that has taken place to make the field a field of choice, the need to have a scoreboard and the possibility of naming the field.

The Committee discussed the field naming process and policy.

V. Standing Agenda Item - Safety Sub-Committee Minutes

A. [January 6, 2020 Safety Sub-Committee Minutes](#)

Dale Bergman provided the Committee with an overview of the Safety Committee meeting.

VI. Standing Agenda Item for Master Facilities (District) Planning

A. Update on Progress of Meetings

Dale Bergman provided the Committee with the progress that has taken place up to today.

B. Present timeline of events

Dale Bergman presented the Committee with the District Plan Timeline that included an updated itemized list and timelines for completion along with an overview of each action item.

The Committee discussed the review process for performing assessments on the physical property as well as a review of building level assets.

The Committee discussed the upkeep responsibilities of items that have been donated.

An updated timeline with dates is linked in this [Topic Summary Sheet](#)

The Committee discussed the inspection and replacement practices of playground equipment.

Darryl Frick provided the Committee with the standards that are used when assessing the status and safety of playground equipment.

The Committee discussed the possible development of a long-term strategy and plan for using Fund 46 for the funding of playground equipment upkeep and replacement as well as potential grant opportunities.

VII. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies. At this time on the agenda, the Committee will review the following policies:

A. [7510](#) - Use of District Facilities / Auditoriums

Dale Bergam provided an overview of the current policy and noted areas that need to be reworded to match how facility use is currently being requested as well as adding language to reflect staff and alumni accessibility to use school fitness equipment during non-school times. Dale Bergman provided an overview of the staff and alumni usage of school fitness equipment.

Dale Bergman will make the necessary changes to the policy to be reviewed at the next meeting.

B. [8405](#) - Environmental Health and Safety Program

No recommendations for changes at this time.

C. [8420](#) - School Safety and Emergency Preparedness

Dale Bergman provided an overview of the policy that was adopted in May of 2019. No recommendations for changes at this time.

VIII. Policy Review for Next Meeting

A. [8462.01](#) - Threats of Violence

B. [9151](#) - Use of Cameras and Other Recording Devices in Locker Rooms

IX. Items for Next Meeting and Next Meeting Date

- A. Next meeting March 4, 2020
- B. Policy 7510 changes, Policy 8462.01, Policy 9151
- C. Standing agenda items
- D. Summer projects preplanning
- E. MHS fieldhouse scoreboard update
- F. Kate Goodrich Steamer

X. Adjournment

MOTION by Nubs Ashbeck to adjourn, second by Linda Yingling. Motion carried unanimously. Meeting adjourned at 4:27pm